

MICHIGAN SENATE

SENATOR BRINKS

INTERN POSITION POSTING

INTERNSHIP OPPORTUNITY

Summary Position Description: The individual will provide assistance to the Senator and staff ranging in the areas of communications, constituent affairs, and general office management. Some responsibilities will include: monitoring legislation, preparing written correspondence, and conducting legislative research.

Minimum Qualifications Include: We are accepting applications from recent college graduates and those enrolled in an undergraduate or graduate-level academic program and possess strong written and verbal communication skills. A basic understanding of the legislative process and computer office programs is helpful.

Status: This is a \$15 per hour paid position for the Fall 2022 semester. Hours are negotiable and school credit can be arranged.

Governing Caucus: Democratic

This is a non-civil service, at-will position.

Interested applicants please submit a resume and cover letter by Monday, August 29, 2022 to:

Senator Winnie Brinks
PO Box 30036
Lansing, MI 48909
Email: BEgan@senate.michigan.gov

The Michigan State Senate considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, height, weight, disability, marital status, or any other legally protected status. If you are a person with a qualified disability, you may request any needed reasonable accommodation to participate in the application, testing, and/or interview process by contacting the Senate ADA Coordinator at 517-373-1675.